



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

November 16, 2010

Virgil R. Hazelett, P.E.
County Manager

The Freedom Flag Foundation
c/o Mr. Bruce Perretz
P.O. Box 29282
Richmond, VA 23242-0282

**RE: POD-01-10
 POD2009-00427
 The Freedom Flag Foundation
 Monument**

Gentlemen:

The Board of Supervisors at its meeting on **November 9, 2010** granted your request for approval of a plan of development as required by Chapter 24, Section 24-106 of the Henrico County Code for construction of a memorial monument and related site improvements. The 0.57-acre site is located at the southeast intersection of N. Parham Road and Eastridge Road on part of parcel 754-743-2488. The Board of Supervisors granted this request, subject to the following conditions:

1. The Director of Public Utilities shall approve the construction plans for public water prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any water utilities construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated November 9, 2010, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.

8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval.
10. All groundcover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, the Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water, is in conformance with the regulations and requirements of the POD.
20. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
21. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
22. Vehicles shall be parked only in approved and constructed parking spaces.

23. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
24. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
25. Prior to approval of construction plans for this development, the applicant shall: (1) enter into a formal agreement with the County, to be approved by the Board of Supervisors, for the construction, perpetual use, maintenance, and operation of the property and improvements; and (2) provide the Director of Planning evidence of sufficient funding to complete and maintain the improvements along with a certified check, cash escrow, surety bond, or bank or savings and loan association's letter of credit approved by the County Attorney in an amount sufficient to cover the estimated cost of the construction and perpetual maintenance of all improvements.
26. The applicant shall use its best efforts to obtain agreements from adjacent property owners concerning the accommodation of overflow parking and off-site improvements related to the use of the property.
27. The applicant is responsible for obtaining any necessary permits related to special events that may be held on site from time to time.
28. The applicant shall provide evidence of all approvals required by the State Board of Historic Resources and any state or federal agency prior to approval of building permits for this development.

There may be a requirement for a Wetlands Permit from the U.S. Army Corps of Engineers. Further information on such a requirement should be obtained by contacting the Corps at 323-3781.

Also, you should be aware that a permit or permits may be required from the Virginia Department of Environmental Quality (DEQ). Please contact DEQ at (804) 527-5025 to determine the permit requirements of your proposed project.

The approval of this plan of development satisfies only the requirements of Chapter 24, Section 24-106 of the Henrico County Code. The applicant shall be responsible for securing all necessary permits as required by law. A copy of the plan approved by the Board of Supervisors is available upon request.

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When applying for your building permit, please attach two sets of the approved construction plans and refer to case **POD-01-10**.

Sincerely,



for Virgil R. Hazelett, P.E.
County Manager

pc: Kimley Horn and Associates, Inc. c/o Mr. David Ellington
Mr. Richard Melito
Deputy County Manager for Community Development
County Attorney
Building Official
Director of Public Works
Director of Public Utilities
Director of Real Estate Assessment
Division of Fire –Chief Fire Marshall
Director of Planning
Deputy Zoning Conformance Officer